**President’s Cabinet**

***NOTES***

**February 6, 2015**

**9:00 a.m. – 11:00 a.m.**

***President’s Office***

| **Topic/Issue** | **Notes** | **Person Responsible** | **Timeline** |
| --- | --- | --- | --- |
| Approval of 12/5 meeting notes | Notes were approved. Commendations and recommendations from last set of program reviews have not been sent out. They need to go out from the President’s Office. | Kao to send out the letters | ASAP |
| Draft 2/12 College Council Agenda | Use the December agenda to include regular standing items plus the following:   * Operations Council Meeting Charge – Action Items * Discussion of Re-affirmation of college vision, mission, and values * Review of College Committees | Kao to draft the agenda | 2/9/2015 |
| Compressed Calendar | Leaders will engage in dialogue with their constituency groups to identify opportunities and challenges. | All | Immediately |
| Enrollment Management Training | Mojdeh shared information about the 2/11 presentation. It was agreed that the presentation will end with the unveiling of our plan for innovation. Erika and Wayne will assist with the unveiling. | Mojdeh | 2/11/2015 |
| Innovation | The group agreed on the innovation theme for the college: Barrier Busters! | All | N/A |
| Constituency Reports | Wayne reported that Academic Senate has completed a re-draft of their bylaws. They also discussed how to engage faculty in the compressed calendar conversation. Finally they discussed the continued role of CIC/VP combined position.  Erika reported that the classified will have their first meeting on 2/20. They are interested in more interaction among one another, a focus on student scholarships sponsored by the classified, a self-defense professional development workshop, a CPR training, and planning the spring mixer.  ASU is going to participate in the March in March. A Valentines event is being considered. Spring fling is March 10-11 with a Mardi Gras theme.  Mojdeh, Tammeil, and Nick provided an update from Management Council and share conversations regarding facilities, federal changes regarding sick leave accumulation for student and hourly workers, and possible implementation of web time entry. | Wayne  Erika  Erika  Mojdeh, Tammeil, Nick | N/A |
| Next Meeting | February 27, 2015 |  |  |

Present: Mojdeh Mehdizadeh